

## COMMERCIAL GARBAGE HAULER LICENCE APPLICATION PACKET

### General Information

All businesses that collect solid waste or recyclable materials in the unincorporated portions of Minnehaha County must have a valid Commercial Garbage Hauler's License from the Minnehaha County Planning Department. Minnehaha County has an agreement with the city of Sioux Falls that allows citizens in the rural portions of the county to use the city's sanitary landfill. That agreement requires that the county license those haulers working in the rural parts of the county. Hauler licenses are good for up to one year and expire on December 31<sup>st</sup> of the year in which they are issued. The cost for a license is \$100. Currently licensed haulers who apply to renew their existing permit and complete an application to renew by November 30<sup>th</sup> will pay a license renewal fee of only \$50. The renewal request, however, must be received in the Planning Department by the November 30<sup>th</sup> deadline in order to qualify for the reduced fee.

Commercial Garbage Haulers operating in unincorporated Minnehaha County must use a fee system for their customers which is based on either the volume or weight of the solid waste in order to promote waste reduction and recycling. The hauler must also provide, as a part of their service, some form of recyclable collection for the rural customers. A licensed garbage hauler is required to carry liability insurance for public liability and property damage and for bodily injury/death growing out of any one accident or any other cause in the minimum sum of \$250,000 for one person, with an annual aggregate limit of \$500,000 for two or more persons; and in addition shall provide damage liability insurance in the minimum of \$100,000 for property damage growing out of any one accident or other cause, or as an alternative, a combined limit for bodily injury/death or property damage in the sum of \$500,000.

All vehicles used for solid waste or recycling collection shall have watertight metal boxes which can be closed to prevent the escape of materials.

The box must be closed at all times when the vehicle is in motion. The hauler is also required to have at least one packer truck in good working condition. All vehicles must be specifically designed and constructed for the transport of solid waste materials and must be periodically cleaned to prevent the proliferation of disease vectors. Wood-framed, or open-framed truck boxes or pickup trucks containing dumpsters are prohibited for the hauling of solid waste or recyclables.

### Approval Process

Any incomplete application will be returned to the applicant, and no license will be issued until a complete application has been received and processed by the Planning Department. Planning Department staff will confirm to the applicant that they are licensed to collect and haul solid waste and recyclables within unincorporated Minnehaha County. A complete application includes:

- Complete application form.
- A description of the business's volume or weight-based rate structure.
- A description of the business's program for collecting recyclables from rural customers.
- A list of all vehicles which will be used in the collection of solid waste and recyclables. The list shall include the license number, vehicle type, and a description for each vehicle. (At least one packer truck must be included on the list).
- Proof of the required liability insurance.
- The required license fee (either \$100 or \$50 as appropriate).

### Contact Information

Please contact the Minnehaha County Planning Department at 605-367-4204 with any questions. All applications may be submitted to our office on the Third Floor of the County Administration Building, 415 N Dakota Avenue, Sioux Falls, SD 57104.



I/We hereby apply to operate a solid waste or recyclable collection business in the unincorporated portions of Minnehaha County, and grant authority to authorized representatives of Minnehaha County to enter any above noted properties at this time and in the future for inspection purposes.

**Business Information – Please Fill Out Each of the Following Items**

Business Name: \_\_\_\_\_

Business Location: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Petitioner/Owner Information - Please Fill Out Each of the Following Items**

Name of Applicants: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

**Office Use Only - Please Do Not Fill Out This Section**

Filing Fee: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Receipt Number: \_\_\_\_\_

Date: \_\_\_\_\_